

**MINUTES**  
**PARK AND RECREATION BOARD MEETING**  
**MONDAY, APRIL 08, 2002**  
**6:30 PM**

The Board convened for their regular meeting at 6:30 PM at the Parks and Recreation Administrative Offices at 717 W. Main Street, Arlington, Texas on March 11, 2002, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members present, to wit:

**Members:**

Mr. Bob Korman	Chair	Place 7
Ms. Anne Weydeck	Vice-Chair	Place 10
Ms. Carrie Donovan	Member	Place 1
Ms. H. Suzanne Kelley	Member	Place 2
Ms. Sue Phillips	Member	Place 3
Mr. Alvin Warren	Member (Absent)	Place 4
Mr. Jason Williams	Member (Absent)	Place 5
Mr. Charley Amos	Member	Place 6
Mr. Joe Sarabia	Member	Place 8
Mr. Nicholas Stoneman	Member	Place 9
Ms. Candace Halliburton	Member	Place 11
Ms. Bianca Davenport	Youth Member	Place 12

**Staff:**

Pete Jamieson	Director of Parks and Recreation
Bill Gilmore	Assistant Director-Programs
Jo Anne Smith	Park Facilities Coordinator
Ruth F. Keith	Administrative Secretary
Jennifer Howry Fadden	Administrative Services Manager
Gordon Robertson	Assistant Director-Planning
Evonne Sandas	Interim Assistant Director-Operations
Matt Young	Superintendent-Park Operations

**I. CALL MEETING TO ORDER**

Chairman Bob Korman called the regular meeting to order at 6:30 p.m.

**II. FEBRUARY 2002 REGULAR MEETING MINUTES**

Chairman Korman asked for approval of the minutes. Mrs. Phillips made a motion to approve the minutes of the March 11, 2002. Ms. Kelley seconded the motion. The motion passed unanimously.

**III. ITEMS FOR ACTION**

**A. Items from Citizens (about Items for Action) – No discussion.**

Ms. Halliburton arrived, the time being 6:34 p.m.

**B. Items for Action**

- 1. Park Permits** - The Board considered and approved 31 permit requests. Ms. Kelley questioned why an alcohol permit is not required for the Pecan Festival schedule May 11 and 12, 2002. Ms. Smith stated this event is held on Pecan and Main Streets and a permit is not required by the Parks and Recreation Department. Ms. Kelley made a motion to approve the park permit requests without exception. Mrs. Phillips seconded the motion. The motion passed unanimously.

2. **Role and Objectives of the Planning and Policies Committee** – After some discussion, Chairman Korman requested this item be tabled so members have more time to review the documentation that was presented by Mr. Stoneman. This item will be placed on the Board's May 13, 2002 agenda.

#### IV. **SCHEDULED INFORMATION REPORTS**

- A. **Planning Work Plan Report** – Mr. Robertson reported the following: Howard Moore Play Pool redesign is complete, construction revisions are underway; Jake Langston Neighborhood Park's parking lot, playground and retaining walls are complete and installation of landscaping is currently underway; Randol Mill Aquatic Center completion is being delayed due to heavy rains but should be complete by the first or second week of June.

Mr. Stoneman stated he believes the River Legacy east trail extension of 4.1 miles is a phenomenal project and encouraged all to drive by and observe the progress being made.

- B. **Customer Service Report –March 2002** - No discussion.

- C. **Monthly Calendar of Activities for April 2002** – Ms. Kelley requested that future calendars reflect that the Golf Advisory Committee now meets at the Tierra Verde Golf Club.

Ms. Kelley also requested that future Park Master Plan Committee meetings be added to the calendar.

#### V. **ITEMS FOR INFORMATION**

- A. **Zoning Cases Involving or Impacting Park Land** - No discussion.

- B. **Observation of Parks and Facilities** – Ms. Weydeck thanked staff for providing the listing of parks and facilities for Board members to consider monitoring. Ms. Weydeck requested Board members to provide Mr. Robertson with a list of the parks they agree to monitor. Ms. Weydeck also suggested Board members to discuss the conditions of the park they monitor at future Park Board meetings.

#### VI. **BOARD COMMITTEE REPORTS**

- A. **Planning and Policies** – Chairman Stoneman stated this committee met April 3 and discussed the Park Naming Policy, commercial structures built in city parks and the Smoking Policy in city parks. Mr. Stoneman advised the Board that Mr. Roger Venables, of the City's Engineering Department, will attend the regular Board meeting on May 13 meeting to discuss commercial structures built in city parks.
- B. **Acquisition and Development** - The committee's next meeting will be in May.
- C. **Operations and Maintenance Committee** – Chairman Amos stated this committee's next meeting would be in May.
- D. **Training and Development Committee** – Chair Person Kelley stated this committee's next meeting would be April 20, 2002.

#### VII. **ITEMS FROM BOARD MEMBERS**

- A. **Announcements** - Mr. Sarabia announced that the Captain's Soiree Legacy Cup dinner would be held Saturday, April 20, 2002 at the River Legacy Living Science Center. Mr. Sarabia stated this event benefits the River Legacy Foundation.

Ms. Phillips said, speaking as a citizen of Arlington, she would endorse whatever amount of money it takes to provide more security in city parks to make them safe for all citizens. Mr. Jamieson stated the department is looking at multiple solutions to address the security issue in city parks.

Ms. Jo Anne Smith announced that Earth Fest would be held on April 20<sup>th</sup> at the MLK Sports Center.

Member Donovan arrived at the meeting, the time being 7:38 p.m.

Mr. Jamieson briefed the Board on the recent newspaper article regarding the payroll audit conducted in the Parks and Recreation Department. Mr. Jamieson stated this audit was requested last summer to address circumstances which are unique to the Parks and Recreation Department in regard to part- time and seasonal employees on payroll. Mr. Jamieson assured the Board he would attempt to advise them prior to future occurrences like this one. Ms. Weydeck suggested an e-mail would be an easy and quick way to advise the Board on departmental topics that might be addressed in the newspapers.

- B. **Requests for Future Agenda Items** -. Mr. Stoneman requested that "Smoking Policy" be added on the May 13<sup>th</sup> agenda as an item for information and discussion.

VIII. **ITEMS FROM CITIZENS** (about non-agenda items) - No discussion.

There being no further business, the meeting adjourned at 7:45 p.m.

**NOTE:** Taped recordings and minutes of all Parks and Recreation Advisory Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, TX. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.